



MACHAKOS UNIVERSITY

University Examinations for 2019/2020 Academic Year

SCHOOL OF BUSINESS AND ECONOMICS

DEPARTMENT OF BUSINESS ADMINISTRATION

SECOND YEAR SECOND SEMESTER EXAMINATION FOR

DIPLOMA IN PROCUREMENT DEPARTMENT AND BUSINESS ADMINISTRATION

2903/203: SUPPLIES MANAGEMENT

DATE: 30/3/2020

TIME: 8.30-11.30 AM

INSTRUCTIONS:

SECTION A (40 MARKS)

Instruction: Answer all the questions in this section

1. State the objectives of purchasing (5 marks)
2. Highlight the functions of purchasing in an organization (10 marks)
3. Define the following terms
 - i. Outbound logistics (5 marks)
 - ii. Integrated logistics (5 marks)
 - iii. Reverse logistics (5 marks)
4. Highlight the importance of storage of supplies (5 marks)
5. State the objectives of inventory control (5 marks)

SECTION B (60 MARKS): Answer only three questions

6.
 - a) Discuss the purchasing process (10 marks)
 - b) Explain the relationship between purchasing department and marketing department (10 marks)
7.
 - a) discuss the benefits of bar code inventory system (10 marks)

- b) state and explain the advantages of following up the leadtime as a purchasing officer (10 marks)
- 8. a) State and explain the responsibilities of a purchasing officer (10 marks)
- b) State and explain the importance of supply management in an organization (10 marks)
- 9. a) State and explain the aspects to be covered in construction of a ware house (10 marks)
- b) state and explain the reasons for storage of supplies in an organization (10 marks)