



MACHAKOS UNIVERSITY

University Examinations 2020/2021 Academic Year

SCHOOL OF EDUCATION

DEPARTMENT OF EDUCATIONAL MANAGEMENT AND CURRICULUM STUDIES

FIRST YEAR FIRST SEMESTER EXAMINATION FOR

MASTER OF EDUCATION PLANNING

EMP 810: HIGHER EDUCATION ADMINISTRATION

DATE: 26/2/2021

TIME: 8.30-11.30 AM

INSTRUCTIONS

- 1) Answer Question ONE and any other THREE questions
- 2) Do not write on the question paper

QUESTION ONE (15 MARKS)

- a) 'The strategic planning process at the universities determines the success in achievement of their goals'. Validate the statement with relevant illustrations (5 marks)
- b) Explain how the following classical management theorists have contributed to higher education management in Kenya today
 - i. Fredrick Taylor (2 marks)
 - ii. Max Weber (2 marks)
- c) Critically examine the functions of the following governing organs of the universities in Kenya
 - i. The University Council (2 marks)
 - ii. The Senate (2 marks)
 - iii. The Board of Management (2 marks)

QUESTION TWO (15 MARKS)

- a) Explain any five challenges facing higher education in Kenya and for each, suggest a remedy (10 marks)
- b) 'Appointment of university managers in Kenya is formally an administrative exercise but informally a political process'. Use five relevant examples to discuss the statement (5 marks)

QUESTION THREE (15 MARKS)

Critically examine how the following human resource management activities are carried out in Kenyan universities

- a) Recruitment (5 marks)
- b) Selection (5 marks)
- c) Promotion (5 marks)

QUESTION FOUR (15 MARKS)

- a) 'University students' disciplinary procedure in Kenya is objective and fair'. Discuss the statement using relevant examples (5 marks)
- b) With a reference to higher education institutions in Kenya, explain any five administrative functions of the office of a college Principal (10 marks)

QUESTION FIVE (15 MARKS)

- a) Explain any five legal documents that govern the management of finances in higher education institutions in Kenya (10 marks)
- b) With reference to public universities in Kenya, explain any five types of audit reports (10 marks)