



MACHAKOS UNIVERSITY

University Examinations for 2019/2020 Academic Year

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DEPARTMENT OF SOCIAL STUDIES

SECOND YEAR FIRST SEMESTER EXAMINATION FOR

DIPLOMA IN INFORMATION SCIENCE (TVET)

ORGANIZATION AND RETRIEVAL OF INFORMATION

DATE: 3/6/2021

TIME: 11.30-2.30 PM

INSTRUCTIONS:

ANSWER ALL THE QUESTIONS

1. a) Explain five importance of organizational retrieval. (10 marks)
b) Differentiate between Library classifications from knowledge classification. (10 marks)
2. a) State the main principles observed in classifying Library resources. (10 marks)
b) Trace the historical development of Dewey Decimal Classification scheme. (10 marks)
3. Structure the Library of congress Classification Scheme. (20 marks)
4. a) Describe five principles applied when a cataloguer is executing subject cataloguing. (10 marks)
b) Highlight two forms of catalogue. (10 marks)
5. a) Describe the Sears list of Subject Headings (SLH) (10 marks)
b) State the importance of the Library catalogue. (10 marks)